

CASIC 2009

California Asian American Student Internship Coalition Leadership Academy

Since its inception in 1991, the California Asian American Student Internship Coalition* (CASIC) has prepared elite student leaders to be in the forefront of California's legislative arena. This program is especially dedicated to developing leadership skills for college students who are interested in exploring a career in public office, public service or community advocacy, which includes becoming an elected or appointed official. All college students with an interest in Asian Pacific American (APA) affairs may also apply.

This eight-week leadership academy will develop:

- Political awareness and civic engagement
- Understanding of the legislative process
- Insight on issues related to the APA community
- Professional and leadership qualities
- Public speaking and presentation skills
- Interview and social etiquette
- Organizational and cooperative working skills

As part of this intensive eight-week leadership academy, CASIC interns will:

- **Receive internship placement in the offices of elected officials.**
This opportunity affords interns a unique hands-on experience in the legislative process, policy knowledge and constituent outreach.
- **Gain access to and insight from civic leaders through leadership workshops and seminars.**
Interns receive leadership training from elected officials and community leaders; meet and learn from Assemblymembers and Senators in Sacramento, and get a first-hand, inside perspective of how the government functions.
- **Participate in local APA community events.**
Interns act as liaisons between community and government, and gain a deeper understanding of the issues that affect their communities, and the APA community.

How CASIC Interns Are Selected

Intern candidates will be selected on the basis of demonstrated academic and personal excellence, and involvement and leadership in extra curricular activities. Previous students have been selected from such institutions as Ivy League schools, the campuses of the University of California, community colleges, and local high schools. Graduates of the program have gone on to run for elected office, work on legislative staffs, or work in the nonprofit sector.

*This program is organized and supervised by the CASIC Coalition, organized and led by Center for Asian Americans United for Self Empowerment (CAUSE), and includes support from various organizations such as Chinese American Citizens Alliance and generous contributions from private and corporate sponsors.

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COMPLETE WORK PLAN

The eight-week internship program consists of four components:

- I. Internship Experience** – CASIC Leadership Academy Interns will have the opportunity to work for a legislator, public agency, or city government. Through the internship, students will gain a unique knowledge and perspective of government and public service. Students will closely interact with staff as they represent the legislator at public events, conduct policy research and write policy briefings. The internship experience develops a stronger understanding of how government operates by experiencing it from an insider's point of view.

- II. 2009 Annual Legislative Leadership Conference** – CASIC's Annual Legislative Leadership Conference is a 2-day conference held in the state capitol, Sacramento (Date: TBA). In its 18th year, CASIC holds close relationships with legislators, staff members, and lobbyists that provide the Conference participants with lessons from their legislative experience.

- III. Weekly Issues Forum** – Once every week, the interns will gather to hear an invited guest speak about the APA community, leadership development or current policy issues. The speakers will consist of community leaders, elected officials, legislative staff, political consultants and others. CASIC interns will discuss relevant topics with guests. Meetings will take place at the CAUSE office in Pasadena, CA.

- IV. Group Research Project** – CASIC interns collaborate to work on a comprehensive group project that will be presented to the CAUSE Board of Directors, community members, media, and other distinguished guests. The project topic will be selected by CAUSE. The Program Coordinator and Advisor will serve as guides to help the CASIC interns in achieving the project that CAUSE will have them work on. Presentations will occur at the CASIC Graduation Ceremony at the conclusion of the program.

STUDENT QUALIFICATIONS:

Candidates should be graduating high school senior or undergraduate college students in good academic standing, with a minimum GPA of 3.2. CASIC interns will be placed in full-time positions in the Southern California area, so they should be prepared to live in the vicinity of their placement and/or the CAUSE office, where weekly issues forum takes place, or be willing to commute independently.

APPLICATION PROCESS:

The **CASIC Leadership Academy** will accept completed applications until May 1, 2009. Applications will be reviewed and top candidates will be asked to participate in a personal interview with the CASIC Selection Panel. Interviews will take place at the end of May. The program duration is from June 13 – August 7, 2009.

Again, applications must be **postmarked by Friday, May 1, 2009**. Please mail application and all required documents to:

CASIC Leadership Academy
c/o: CAUSE
260 S. Los Robles Ave., #118
Pasadena CA, 91101

2009 CASIC LEADERSHIP ACADEMY PROGRAM

CASIC Leadership Academy Intern

Duration: 8 weeks (June 13-August 7), full-time

Stipend: \$1,000 (Upon satisfactory completion of program)

\$1,000 Award for one Outstanding CASIC Intern

Includes:

- **Internship Experience**
- **Weekly APA Community Issues Forum**
- **Group Research Project**
- **2009 Annual Legislative Leadership Conference**

Includes:

- **Meetings with State Leaders**
- **Reception with APA State Legislative staff**
- **Tour of Capitol**
- **Introduction on the Assembly Floor**

2009 CASIC LEADERSHIP ACADEMY PROGRAM APPLICATION – PART I

NAME:

Last	First	Middle Initial
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MAILING ADDRESS:

Street	City	State	Zip
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PERMANENT ADDRESS:

Street	City:	State	Zip
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PHONE CONTACT:

School	Home	Other
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E-MAIL:	D.O.B.:	GENDER: M / F	COUNTRY OF CITIZENSHIP:
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EMERGENCY CONTACT:

Name	Relationship	Phone Number
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CURRENT INSTITUTION:

YEAR IN SCHOOL:	MAJOR(S)/MINOR(S):	GPA:
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TWO REFERENCES:

1.	Name	Address	Phone or E-mail
2.	Name	Address	Phone or E-mail

OTHER INSTITUTIONS ATTENDED: (College students only)

1.		
2.		
3.		

Please include the following documents along with this application form:

- Current resume
- Official school transcript (sealed, mailed from school)
- One letter of recommendation, including contact information of recommender
- One essay addressing the following question (Maximum 1000 words):

Please share why you would like to become a CASIC intern, how the CASIC Leadership Academy will help you achieve your goals, and what you would like to gain from the CASIC Leadership Academy.

I certify that all information provided on this application is a true and complete statement of facts. I understand that falsification and withholding pertinent information may result in internship denial.

Initial Here

2009 CASIC LEADERSHIP ACADEMY PROGRAM APPLICATION – PART II

TERMS AND CONDITIONS

*All incidental expense outside of the CASIC Leadership Academy such as transportation, fees and materials are not the responsibility of the CASIC Leadership Academy.

The internship stipend of \$1,000, which will be provided upon satisfactory completion of the eight-week program, serves as reimbursement for any additional expenses incurred during the course of the program.

Any special arrangements or needs must be discussed and settled prior to the start of the eight-week program.

By submitting this application for the CASIC Leadership Academy, I agree to the terms set forth in the descriptions for the program, as applicable to my application. I have read and agreed to the TERMS AND CONDITIONS set forth in this application.

PRINT AND SIGNED BY CANDIDATE
(IF UNDER 18, PLEASE HAVE PARENT OR GUARDIAN SIGN)

DATE SIGNED

APPROVED BY CASIC CHAIR, BENJAMIN WONG

DATE SIGNED

I certify that all information provided on this application is a true and complete statement of facts. I understand that falsification and withholding pertinent information may result in internship denial.

Initial Here

2009 CASIC LEADERSHIP ACADEMY

APPLICATION CHECK LIST

- Please submit this checklist (completed), along with 1 additional copy of the entire application submission.
- Please remember to make a copy of this completed checklist and your entire application, for your records.

I have completed and submitted the following:

- Completed Program Application Part I
- Current resume
- Official school transcript
- One letter of recommendation, including contact information of recommender
- One essay
- Completed Program Application Part II (Signed Terms and Conditions)

This completes the Applicant's checklist.